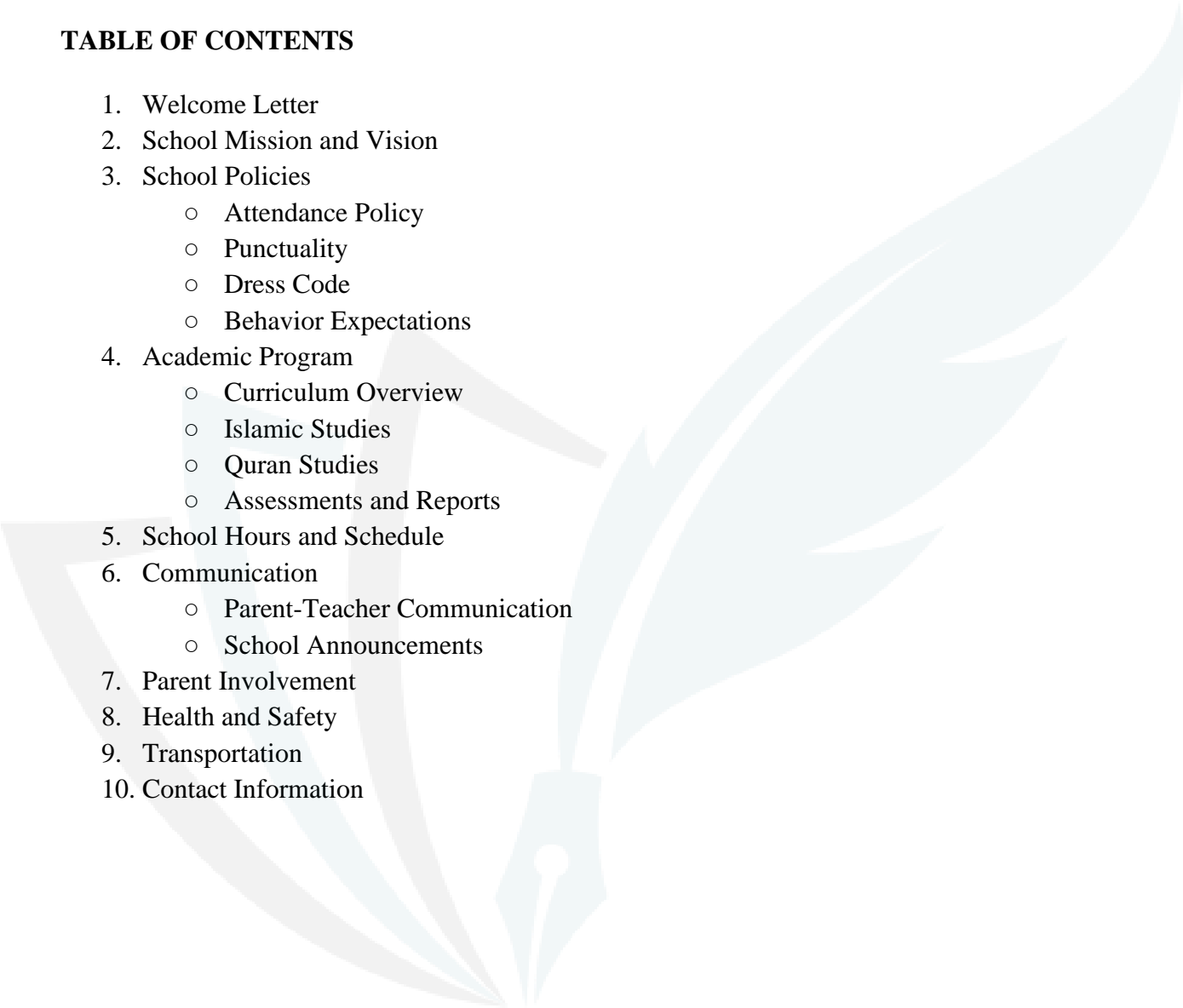

OBK ISLAMIC SCHOOL PARENT HANDBOOK

Grades 1-3

Academic Year 2024-2025

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1. Welcome Letter

Dear Parents and Guardians,

Assalamu Alaikum wa Rahmatullahi wa Barakatuh,

We are thrilled to welcome you and your child to the first year at OBK Islamic School! It is an exciting time as we embark on this new journey together, laying the foundation for a strong, faith-centered educational experience. Whether you are joining us for the first time or have been part of our planning stages, we are honored to have you as part of our school community. Our goal is to provide a holistic education that integrates academic excellence with Islamic values.

We look forward to a successful year of learning and growth for your child. We invite you to actively participate in your child's educational journey and look forward to a collaborative and supportive relationship.

2. Our Mission and Vision

Mission:

At OBK Islamic School, our mission is to inspire and nurture every child's love for learning while instilling strong Islamic values. We aim to provide a well-rounded education that supports students in becoming knowledgeable, compassionate, and confident individuals.

Vision:

We envision a community of young Muslims who are not only academically successful but also spiritually connected and active contributors to society.

Class Size and Learning Environment

We believe that a small class size allows for more personalized attention and a better learning experience for each child. Our classrooms for grades 1-3 have a maximum of 20 students, ensuring that teachers can provide individualized support and engage with each student's unique needs. This smaller setting helps foster a close-knit learning environment where every child feels seen, heard, and supported in their educational journey.

3. School Policies

Attendance and Tardiness Policy

- Students at OBK are expected to follow the school's attendance policy. Parents or guardians can notify staff via email, phone, or other means if a student will not attend due to illness, emergency, or family situations. Frequent or repeated absences may impact a student's ability to remain enrolled at OBK.
- The OBK administration will address attendance and tardiness concerns directly with the parent or guardian. If attendance does not improve, it may result in dismissal from OBK.
- If a student is expected to miss more than two weeks in a semester, parents are advised not to enroll in that semester's classes. Class sizes at OBK are small, and the student's presence is important.
- For planned absences of three or more days, please notify the classroom teacher.
- Students arriving 15 minutes or more after the start of the school day must report to the office to obtain a tardy slip before going to their classroom. This slip is required to ensure the student is marked present for the day and to minimize classroom disruption. Repeated tardiness may result in further discussions with the administration and parents.

Punctuality

- The school day starts at 8:30 AM. We ask that your child arrives by 8:25 AM to settle in and get ready for the day.
- Arriving on time helps set a positive tone for the day and ensures your child doesn't miss any important information.

Dress Code

- We want our students to be comfortable and modest, reflecting our Islamic values. The uniform is:
 - **Boys:** Islamic wear
 - **Girls:** Islamic wear

Behavior Expectations

- We strive to create a caring and respectful environment. We expect students to treat everyone with kindness and respect.
 - We believe in positive reinforcement and will work with your child to address any behavior concerns in a constructive manner.
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4. Academic Program

What We Teach

Our curriculum for grades 1-3 covers English, Mathematics, Science, and Social Studies, all interwoven with Islamic teachings and values. We want to ensure your child receives a comprehensive education that supports their overall development.

Islamic Studies

- Your child will learn about our beautiful religion, including stories from the Qur'an, the life of the Prophet Muhammad ﷺ, and basic Islamic practices and etiquette.
- We keep the lessons engaging and age-appropriate, making sure to connect them to your child's everyday life.

Quran Studies

- Quranic education is a core part of our curriculum. Students will focus on memorization, proper pronunciation (Tajweed), and understanding the meanings of selected Surahs.
- We'll be reinforcing their Quranic learning every day and ensuring they progress at a comfortable pace.

How We Assess Learning

- We'll regularly check in on your child's progress through quizzes, assignments, and observations.
- Report cards will be shared at the end of each quarter/ semester, but please feel free to reach out anytime if you have questions about your child's progress.

5. School Hours and Schedule

Regular School Hours:

- **Monday - Thursday:** 8:30 AM - 3:15 PM
- **Friday:** 8:30 AM - 11:30 AM

Daily Schedule:

- **08:30 AM - 09:15 AM:** Social Studies
- **09:15 AM - 10:00 AM:** Science
- **10:00 AM - 11:00 AM:** Quran
- **11:00 AM - 11:30 AM:** PE
- **11:30 PM - 12:00 PM:** Lunch
- **12:00 PM - 12:45 PM:** Math
- **12:45 PM - 01:30 PM:** English
- **01:30 PM - 01:45 PM:** Dhuhr Prayer
- **01:45 PM - 02:30 PM:** Reading/ Art
- **02:30 PM - 03:15 PM:** Islamic Studies

Friday Schedule:

- **08:30 AM - 09:15 AM:** Homeroom
- **09:15 AM - 10:00 AM:** Homeroom
- **10:00 AM - 11:00 AM:** Islamic Studies
- **11:00 AM - 11:30 AM:** Homeroom

6. Staying Connected

Parent-Teacher Communication

- We value open communication. You're welcome to reach out to your child's teacher via email or phone during office hours, or schedule a time to meet in person.
- We'll also send home a weekly newsletter to keep you updated on what's happening in the classroom and around the school.

School Announcements

- Important updates will be shared through email and the school's WhatsApp group. Make sure you're part of the group so you don't miss out on any announcements
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7. Parent Involvement

- We believe that education is a partnership. We encourage you to get involved by volunteering for school events, helping out in the classroom, or joining our Parent-Teacher Association (PTA).
 - Your involvement makes a big difference, and we'd love to have you be a part of our school community!
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8. Health and Safety

- Your child's safety and well-being are our top priority. Please keep us informed of any medical conditions or allergies, and make sure we have your up-to-date contact information.
 - If your child is feeling unwell, we ask that you keep them at home until they're better to help prevent the spread of illness.
 - We prioritize the health and well-being of our students. We require that all food and snacks brought to school be healthy. Junk food and sugary drinks, including juice, are not permitted. Parents are encouraged to pack nutritious options such as fruits, vegetables, whole grains, and water for their children. This policy helps promote better focus and energy throughout the school day.
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9. Transportation

- We currently don't offer transportation services, so parents are responsible for dropping off and picking up their children.
 - Please ensure your child is picked up on time. If someone other than a parent or guardian will be picking up your child, please inform us in advance.
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10. Contact Information

School Address:

12622 Renton Ave S, Seattle, WA 98178

Phone Number:

(206) 671-5214

Email:

schooladmin@obkseattle.org

Office Hours:

Monday - Thursday: 8:30 AM - 3:15 PM

Friday: 8:30 AM - 11:30 PM

Principal:

Sh. Abdullahi Jaranow

Administrative Director:

Ustadha Umm Amani

Jazakum Allahu Khayran for entrusting us with the care and education of your child. We're looking forward to an amazing year filled with learning, growth, and lots of joy, insha'Allah!
